



MEETING MINUTES

Meeting Name: Safety Committee
Meeting Date: 1/8/2025 (Monthly); Zoom
Time Begin: 3:00 p.m. • **Time End:** 3:30 p.m.
Facilitator: Brian Puncocher

Topic/Item	Presenter	Allotted Time	Key Points Provide 50 words or less on expected outcome	Category (Use underline to highlight)
Introduction; Personnel/HR	Brian		<ul style="list-style-type: none"> Thank you for being here and volunteering on the Safety Committee. 	Discussion Decision Advocacy <u>Information</u> Document
Safety/Safety Videos	Brian		<ul style="list-style-type: none"> <i>“Chemical safety and hazard communication” (6:00)</i> 	<u>Discussion</u> Decision Advocacy <u>Information</u> Document
Injury/Incident Reports	Brian		<ul style="list-style-type: none"> New injury reports since last meeting on December 11th: (2). One student, one employee. <ul style="list-style-type: none"> An employee slipped on mud and pulled a hamstring and hit their left knee. They did not seek treatment. A student had an allergic reaction and College Safety was called. They called EMS and the student was transported to the hospital. 	Discussion Decision Advocacy <u>Information</u> Document
Updates	Brian		<ul style="list-style-type: none"> Completed: replaced older sprinkler heads at RR, TC-B, and Wilsonville; took 4 heads into lab testing for TC-B and Wilsonville, awaiting results; horn/strobe replaced at Wilsonville; repaired nitrogen leak in dry sprinkler system at ITC; external door replacements at FRC childcare to stop mice entry; working on confined space entry requirement protocol for outside contractors who work on our campuses. Upcoming: Lab hood sash door repair in HW360 tomorrow; three AEDs stolen: 2 RR, 1 Barlow 2nd floor; mouse issue in cafeteria; working on confined space entry requirement protocol for outside contractors who work on our campuses. 	<u>Discussion</u> Decision Advocacy <u>Information</u> Document

			<ul style="list-style-type: none"> • Ongoing: Monthly inspections of emergency eye washes & showers at Oregon City & Harmony campuses; IPM (pest control) as needed by both Custodial and Western Exterminator (mice at this time); first aid kit restocks. • Next meeting: Wednesday, March 12, 2025, 3-3:30 pm (second Wednesday of each month... except the months of Feb, May, Aug, Nov). 	
Quarterly Building Safety Inspections	Brian		<ul style="list-style-type: none"> • Q1 building walkthrough inspections in February. No meeting in February. 	Discussion Decision Advocacy Information Document
Minutes			Minutes from the last safety meeting will be posted on the website. Any comments and/or corrections, please contact Brian Puncocher. Posted at: http://webappsrv.clackamas.edu/committees/CUDC-SC/	
Upcoming Meeting Dates	Start Time	End Time	Location	
Second Wednesday of each month	3:00 pm	3:30 pm	Zoom	
Invited				
Brian Puncocher, Kelly White, TJ McDonough, Kelly Montgomery, Pete Kandratieff, Tatevik Garland, Joan Harrison-Buckley, Jay Leuck, Jennifer Jett, Laura Smith, Michelle Baker, Andrew Daniek, Craig Anderson, Joyce Gabriel, Cindi Woodard, Jann York, Bob Cochran, Tom Sonoff, Travis Swanson, Dale Forney, Nick Miller, Mark House, Vanessa Vu				
Attendance				
Brian Puncocher, Jenn Wiggins, Jennifer Pope, Alex Donough, Kelly White, Deanna Myers, Mark House, Bruce Mulligan, Ron Prince				

Safety video:

- *“Chemical safety and hazard communication” (6:00).*
<https://www.youtube.com/watch?v=Hvt4sJwrMCQ&list=PLnSZ2Y0efQ1GcZ44hPXwpuj4otVBdqGpZ&index=4&t=66s>